

[NOT PROTECTIVELY MARKED]

CITY OF
WOLVERHAMPTON
COUNCIL

Forward Plan of Key Decisions

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The Forward Plan

What is the forward plan?

- This document sets out known 'key decisions' that will be taken by the Cabinet or one of the Cabinet Panels (the Executive) over the coming months.
- Forthcoming decisions are published online once they are known but a forward plan document is published monthly.
- The document also demonstrates the Council's commitment to openness and participation in decision making. It assists the Council's Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Executive.
- A key decision cannot normally be made unless certain details about it are published at least 28 days in advance. The forward plan, together with the information published online, enables the Council to meet this requirement.
- The document must be made available for inspection by the public at the Council offices and/or on the local authority's website. Appropriate notice must also be given, in accordance with legislative requirements, of any meeting at which a key decision is to be taken.
- Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private, the relevant notices will be published as required by legislation as soon as possible.

What is a key decision?

- A key decision is an executive decision which is likely:
 - to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates (in Wolverhampton, this is defined as expenditure or savings **in excess of £200,000**), and/or
 - to be significant in terms of its effects on communities living or working in an area comprising **two or more wards** in the area of the local authority.

The forward plan also provides notice of when the Cabinet may decide to exclude the press and public during consideration of a particular matter due to the potential for disclosure of confidential or exempt information. The grounds upon which local authorities can exclude the press and public are specified by law, but these tend to be matters about an individual, commercially sensitive information, consultations or negotiations relating to labour relations, or information in connection with or preventing and detecting crime. The full list of exempt categories is set out below:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information related to the financial or business affairs of a particular person (including the authority holding that information).

4. Information relating to any consultations or negotiations, in connection with any Labour relations matters arising between the authority or a Minister of the Crown and employees of all officeholders under the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Councillors or members of the public may make representations about why a matter should be considered in public. The Leader and Cabinet will publish a response to any such representations and, where applicable, further notice of an intention to discuss the matter in private at least five clear days before the meeting date.

The report relating to a decision, together with any other documents being considered, will be available five clear days before the decision is to be taken (unless the documentation contains exempt information). Copies are available on the Council's website or can be requested from Democratic Support (see below).

Councillors or members of the public wishing to:

- make a representation about why a matter should be heard in public, or
- submit information to the decision-making body about an item in the forward plan, or
- request details of relevant documents, or
- seek advice about the Council's decision-making arrangements,

should contact the Democratic Support team:

Address: Civic Centre, 1st floor
St Peter's Square
Wolverhampton WV1 1SH

Telephone: 01902 555048

E-mail: democratic.support@wolverhampton.gov.uk

The Cabinet

The Cabinet consists of the Leader of the Council, together with nine Cabinet members, each responsible for a particular area of the Council's functions. The members of the Cabinet and their contact details are provided below:



Cllr Peter Bilson
City Assets

38 Larches Lane
Wolverhampton
WV3 9PX

peter.bilson@wolverhampton.gov.uk
01902 710234



Cllr Claire Darke
Education

8 Westfield Grove
Finchfield
Wolverhampton
WV3 8EX

claire.darke@wolverhampton.gov.uk
07771 836744



Cllr Roger Lawrence
Leader of the Council

Labour Leader's Office
Civic Centre
St Peter's Square
Wolverhampton WV1 1SH

roger.lawrence@wolverhampton.gov.uk
01902 555001



Cllr Steve Evans
Environment

66 Blackhalve Lane
Fallings Park
Wolverhampton
WV11 1BH

steve.evans4@wolverhampton.gov.uk
01902 861498



Cllr Val Gibson
Children and Young People

7 Walcot Gardens
The Villages
Bilston
Wolverhampton WV14 0UL

val.gibson@wolverhampton.gov.uk
01902 496480



Cllr Milkinder Jaspal
Governance

Labour Leader's Office
Civic Centre
St Peter's Square
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07771 836088



Cllr Andrew Johnson
Resources

Labour Leader's Office
Civic Centre
St Peter's Square
Wolverhampton WV1 1SH

cllra.johnson@wolverhampton.gov.uk
01902 496480



Cllr John Reynolds
City Economy

38 St Jude's Rd West
Wolverhampton
WV6 0DA

john.reynolds@wolverhampton.gov.uk
01902 771248



Cllr Sandra Samuels
Adults

Sunnybank
Needwood Close
Wolverhampton WV2 4PP

sandra.samuels@wolverhampton.gov.uk
01902 341009



Cllr Paul Sweet
Public Health and Wellbeing

Twyning, Primrose Lane
Fallings Park
Wolverhampton WV10 8RN

paul.sweet@wolverhampton.gov.uk
01902 562275

Forthcoming key decisions

Title of key decision:	Approval of tenders	
Summary:	To approve the letting of tenders for school related capital projects	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	Between 1 Aug 2016 and 30 Nov 2016	
Public or private:	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Lead Cabinet Member:	Councillor Claire Darke Cabinet Member for Education	
Employee to contact:	Marc Webb Service Manager – Capital and Assets Tel: 01902 551368 Email: marc.webb@wolverhampton.gov.uk	

Title of key decision:	Corporate procurement - award of contracts for works, goods and services	
Summary:	To approve the award and extension of council contracts	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	Between 1 Aug 2016 and 30 Nov 2016	
Public or private:	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources	
Employee to contact:	Julie Oakley Category Manager Tel: 01902 555416 Email: julie.oakley2@wolverhampton.gov.uk	

Title of key decision:	City Centre public realm materials	
Summary:	To approve the range of paving materials, etc for use in Wolverhampton City Centre	
Wards affected:	St Peter's	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	13 Sep 2016	
Public or private:	Open	
Lead Cabinet Member:	Councillor Peter Bilson, Councillor Steve Evans Cabinet Member for City Housing and Assets, Cabinet Member for City Environment	
Employee to contact:	Gwyn James Transportation Manager Tel: 01902 555755 Email: gwyn.james@wolverhampton.gov.uk	

Title of key decision:	Starter homes scheme - procurement of a developer	
Summary:	To approve the procurement of a developer for the Starter Homes scheme, to develop sites	
Wards affected:	Bilston East; Bushbury South and Low Hill; Penn; Wednesfield South	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	13 Sep 2016	
Public or private:	Open	
Lead Cabinet Member:	Councillor Peter Bilson Cabinet Member for City Housing and Assets	
Employee to contact:	Lesley Eagle Housing Strategy/Development Officer Tel: 01902 555446 Email: lesley.eagle@wolverhampton.gov.uk	

Title of key decision:	Strategic asset management plan 2016 - Outline proposals	
Summary:	To seek direction and validation for the strategic asset management plan	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	13 Sep 2016	
Public or private:	Open	
Lead Cabinet Member:	Councillor Peter Bilson Cabinet Member for City Housing and Assets	
Employee to contact:	Julia Nock Asset Manager (Corporate) Tel: 01902 550316 Email: julia.nock@wolverhampton.gov.uk	

Title of key decision:	Towers outdoor centre	
Summary:	To consider options for the Towers Outdoor Centre	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	13 Sep 2016	
Public or private:	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Lead Cabinet Member:	Councillor Claire Darke Cabinet Member for Education	
Employee to contact:	Trevor Pringle Head of School Planning and Resources Tel: 01902 555100 Email: trevor.pringle@wolverhampton.gov.uk	

Title of key decision:	Wolverhampton job box	
Summary:	Progress on the development of a virtual job box to support residents improve their skills and access employment	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	13 Sep 2016	
Public or private:	Open	
Lead Cabinet Member:	Councillor John C Reynolds Cabinet Member for City Economy	
Employee to contact:	Angela McKeever Head of Skills Email: Angela.McKeever@wolverhampton.gov.uk	

Title of key decision:	Children and Young People's participation strategy
Summary:	To approve a three year participation strategy for Children and Young People and endorse the Council's commitment to children and young people having influence over decisions and actions on service that affect them
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	14 Sep 2016
Public or private:	Open
Lead Cabinet Member:	Councillor Val Gibson Cabinet Member for Children and Young People
Employee to contact:	Emma Bennett Service Director - Children and Young People Tel: 01902 551449 Email: emma.bennett@wolverhampton.gov.uk

Title of key decision:	City Centre area action plan - adoption
Summary:	To approve adoption of the Wolverhampton City Centre area Action Plan
Wards affected:	Blakenhall; Ettingshall; Graiseley; Heath Town; St Peter's
Decision to be taken by:	Cabinet
Anticipated decision date:	14 Sep 2016
Public or private:	Open
Lead Cabinet Member:	Councillor Peter Bilson Cabinet Member for City Housing and Assets
Employee to contact:	Michele Ross Senior Planning Officer Tel: 01902 554038 Email: michele.ross@wolverhampton.gov.uk

Title of key decision:	Housing Company detailed business case	
Summary:	To approve the final detailed business case to establish the Local Housing Company	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet	
Anticipated decision date:	14 Sep 2016	
Public or private:	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Lead Cabinet Member:	Councillor Peter Bilson Cabinet Member for City Housing and Assets	
Employee to contact:	Lesley Roberts Strategic Director - Housing Tel: 01902 554902 Email: lesleyroberts@btinternet.com	

Title of key decision:	Council fees and charges 2017/18	
Summary:	To approve a number of fees and charges receivable by the Council	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	4 Oct 2016	
Public or private:	Open	
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources	
Employee to contact:	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk	

Title of key decision:	Council fees and charges 2017/18	
Summary:	To approve a number of fees and charges receivable by the Council	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	4 Oct 2016	
Public or private:	Open	
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources	
Employee to contact:	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk	

Title of key decision:	2017/18 Draft budget strategy and medium term financial strategy (general fund budgets)	
Summary:	To approve matters relating to the draft budget strategy for 2017/18 and beyond as the basis of consultation with stakeholders	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet	
Anticipated decision date:	5 Oct 2016	
Public or private:	Open	
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources	
Employee to contact:	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk	

Title of key decision:	Housing Services review	
Summary:	To seek approval to a new service model for the delivery of housing services between the City of Wolverhampton Council and Wolverhampton Homes.	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet	
Anticipated decision date:	5 Oct 2016	
Public or private:	Exempt	
Lead Cabinet Member:	Councillor Peter Bilson Cabinet Member for City Housing and Assets	
Employee to contact:	Christopher Hale Head of Housing Tel: 01902 551796 Email: christopher.hale@wolverhampton.gov.uk	

Title of key decision:	ICT infrastructure refresh	
Summary:	Purchases of items of hardware and software to allow the ICT infrastructure to remain operational and cost effective.	
Wards affected:	All Wards	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	Before 29 Oct 2016	
Public or private:	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources	
Employee to contact:	Paul Dunlavy Technical Operations Manager Tel: 01902 551436 Email: paul.dunlavy@wolverhampton.gov.uk	

Title of key decision:	Bilston Centre regeneration	
Summary:	To receive an update report and approve the marketing of remaining land	
Wards affected:	All Wards; Bilston East	
Decision to be taken by:	Cabinet (Resources) Panel	
Anticipated decision date:	1 Nov 2016	
Public or private:	Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Lead Cabinet Member:	Councillor John C Reynolds Cabinet Member for City Economy	
Employee to contact:	Kevin Moore Commercial Development Manager Tel: 01902 555570 Email: kevin.moore@wolverhampton.gov.uk	

Title of key decision:	Wryley and Essington canal local nature reserve
Summary:	To designate the Wryley and Essington Canal Local Nature Reserve (Wolverhampton part) and approve an associated legal agreement
Wards affected:	Heath Town; Wednesfield North; Wednesfield South
Decision to be taken by:	Cabinet
Anticipated decision date:	2 Nov 2016
Public or private:	Open
Lead Cabinet Member:	Councillor Peter Bilson Cabinet Member for City Housing and Assets
Employee to contact:	Michele Ross Senior Planning Officer Tel: 01902 554038 Email: michele.ross@wolverhampton.gov.uk

Title of key decision:	Financial support to carers offering legal permanency to children
Summary:	To approve proposed changes in allowances for permanent carers for children and young people
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	8 Nov 2016
Public or private:	Open
Lead Cabinet Member:	Councillor Val Gibson Cabinet Member for Children and Young People
Employee to contact:	Emma Bennett Service Director - Children and Young People Tel: 01902 551449 Email: emma.bennett@wolverhampton.gov.uk

Title of key decision:	Black Country Core Strategy review
Summary:	To approve publication of scoping, issues and options documents for consultation
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	30 Nov 2016
Public or private:	Open
Lead Cabinet Member:	Councillor John C Reynolds Cabinet Member for City Economy
Employee to contact:	Michele Ross Senior Planning Officer Tel: 01902 554038 Email: michele.ross@wolverhampton.gov.uk

Title of key decision:	Quarter two capital budget monitoring
Summary:	To approve matters relating to the 2016/17 capital budget as at the end of the second quarter
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	30 Nov 2016
Public or private:	Open
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources
Employee to contact:	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk

Title of key decision:	Quarter two Treasury Management activity monitoring (including mid-year review of the Strategy)
Summary:	To receive an update on treasury management activity in 2016/17 to date
Wards affected:	All Wards
Decision to be taken by:	Cabinet
Anticipated decision date:	30 Nov 2016
Public or private:	Open
Lead Cabinet Member:	Councillor Andrew Johnson Cabinet Member for Resources
Employee to contact:	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk